



# CERTIFICATE OF GOOD STANDING REQUEST FORM

**For Official Use Only**  
SCT-COG \_\_\_\_\_

**PLEASE NOTE:** All requests for Certificates of Good Standing must be electronically filed through the Judiciary of the U.S. Virgin Islands C-Track Public Portal.

### ATTORNEY INFORMATION

VIBA Identification Number:

Full Name: \_\_\_\_\_

Law Firm/Business Name: \_\_\_\_\_

Telephone Numbers: Main: \_\_\_\_\_ Fax: \_\_\_\_\_

Law Firm/Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### PAYMENT INFORMATION (Please select the method of payment)

- Payment tendered via credit card through the C-Track Public Portal.
- Payment will be tendered in person within seven (7) days of filing the request at the Supreme Court of the Virgin Islands facilities.

**Please note:** All Checks should be made payable to the "Supreme Court of the Virgin Islands."

### DELIVERY INFORMATION (Please select the method of delivery)

- Please mail the Certificate to the above listed address. **Please note** Certificates are mailed via the USPS Certified Return Receipt service.
- Please send the Certificate by email only to: \_\_\_\_\_
- Please contact the attorney when the Certificate is ready for pickup from the processing facility.
- Please forward to the following address:

\_\_\_\_\_  
\_\_\_\_\_

Attention: \_\_\_\_\_

*Requesting Attorney's signature must be affixed to the form.*

**SIGNATURE:** \_\_\_\_\_

Date: \_\_\_\_\_  
MM | DD | YEAR